



GENERAL ADMISSIONS POLICIES

1. NEW ADMISSIONS

The final decision regarding the admission of a pupil is made by

- Early Years Admissions: The Early Years Department with the Interim Management Partnership
- Main School Admissions: The Interim Management Partnership

2. ENQUIRER'S MORNINGS

All prospective parents are expected to attend an enquirers' morning before a child will be considered for admission.

3. SPECIAL NEEDS

York Steiner School considers all children as having individual needs and aims to meet these needs as best as possible taking into consideration the child's age, developmental stage and other circumstances. The Admissions policy ensures children with SEN are only accepted when

- a) **the child's needs can be met, and**
- b) **their acceptance to the school does not adversely affect the education of the pupils already in our care.**

As we feel it is not helpful for a pupil to change schools, we take a long term view when we assess whether we can meet a pupil's needs, i.e. it is not just a matter of whether we can meet their needs for a year, but preferably until the end of Class 8.

In line with *The Special Educational Needs and Disability (SEND) Act 2001* we have made arrangements for our buildings to be accessible to wheelchair users. INSET days are frequently used for special needs and differentiation training.

4. EARLY YEARS

Families applying for a place for their child must submit a biography of that child and any relevant school or medical reports prior to interview.

Families will be interviewed by two Kindergarten teachers and the Administrator (financial interview).

Children are assigned a class/group by the EY department.

Decisions are made after observation of the child's development, school readiness, educational, emotional and physical needs etc. The needs of those children already in our care are also borne in mind.

5. EARLY YEARS TO CLASS ONE

During the children's final year in the Kindergarten they are observed and discussed by the KG and the Early Years SENCO (Special Educational Needs Coordinator) in order to establish their readiness for the main school.

Children have to be 6 years old before August 31st in order to be eligible for Class One entry.

Decisions are made after observation of the child's developmental maturity, school readiness, educational, emotional and physical needs etc.

We currently have a maximum of 25 children in any class.

6. CLASSES 1 – 7

Families will be asked to submit a biography of their child(ren) prior to interview, along with current school reports and any other relevant reports.

The appropriate class teacher and a member of the Interim Management Partnership and if relevant the SENCO, study the application forms and reports. If it is deemed helpful, the teacher or headmaster of a previous school may be contacted.

The parents will be interviewed by: the class teacher and a member of the Interim Management Partnership followed by a financial interview with the Administrator. Following the interview, the pupil will be offered a trial period in the class. The Interim Management Partnership will decide whether or not to offer a place after this.

Decisions are made after observation of the child's developmental maturity, educational, emotional and physical needs etc. The needs of those children already in our care – and how these may be affected by a new admission - are also borne in mind.

NOTES

- i. Pupils of all ages are accepted on an initial half term's trial period; confirmation of a permanent place will happen (or not) at the end of that half term.
- ii. In some cases a pupil can only be admitted on certain conditions such as, extra tuition, assessment, etc.
- iii. **Specific Learning Difficulties:** Although we like to include children with a Sp.L.D. we can only responsibly accept a few in each class. We aim to have a 'healthy constellation' of pupils in each class and not to adversely affect the majority due to the class teacher being over-burdened with more than a few children needing extra help. Experience has shown that classes usually already have their quota of these children from the beginning (Class One), and we are unfortunately only very occasionally able to accept these children at a later stage.