

Job Description

Class Teacher Maternity Cover



Tenure	This is a full time post from 1 st February 2016 to cover maternity leave.
Rate of pay	The salary for this post is £17,896 to £20,300 pa, pro rata and depending upon experience
Holidays	28 days incl. bank holidays (increasing to 33 days after 3 years) pro rata, to be taken during the school holidays
Education and qualifications	<ul style="list-style-type: none">• a Steiner-Waldorf teaching qualification (essential)• Proven experience of class teaching this age group (8-9yr olds) in a Steiner School (desirable)• education to degree level (essential)• English and mathematics to GCSE level (essential)• a satisfactory enhanced DBS check or willingness to obtain one• an emergency first aid qualification, or willingness to train.
Personal qualities: attributes/skills required	<p>The successful candidate will:</p> <ul style="list-style-type: none">• be able to provide evidence of their competency to teach, including observed teaching practice• be able to work with special needs with individuals and small groups• be committed to working with Anthroposophy as a central basis of the education• be imaginative and creative, and able to work artistically with all subjects• be able to work both as part of a team of mutually supportive colleagues, and on their own initiative. Forming a successful collaborative relationship with the class teacher is essential.• be organised, responsible, self-motivated and flexible• have a positive attitude to work, and be able to cope with pressure• be a good communicator: with children, parents and colleagues. <p>The successful candidate will preferably:</p> <ul style="list-style-type: none">• have some ability to sing and draw/paint• have a practical skill or craft• have expertise in one or more areas of the school curriculum

Main duties and responsibilities

The teacher will:

- Provide a balanced curriculum and maintain progress of all class members through the relevant subjects at a pace suitable to their age, development and ability, and according to the principles of Steiner-Waldorf education
- following the schemes of work outlined by the Education Mandate, plan and deliver a selection of lessons in the following areas:
 - writing, reading, and the study of English grammar and literature
 - arithmetic, mathematics
 - art (drawing, painting, clay modelling)
 - games
 - drama
- assess and monitor each child's progress against the scheme of work, within relevant subjects
- share responsibility for aesthetic and practical aspects of the classroom environment
- ensure that appropriate work is set and marked promptly so that timely feedback may be provided
- where appropriate, ensure that study materials are available in good time
- maintain discipline at all times, so that the learning objectives of the class and the provisions of the school's Health and Safety policy are met
- help ensure that good study habits are developed in the class
- be willing to ask for and receive assistance from colleagues
- work with a mentor
- be willing to help colleagues when needed, especially in areas of their own experience and expertise
- be willing to mentor colleagues
- liaise with subject teachers with regard to progress and behaviour of the children
- take part in the appraisal of his/her own work performance and be prepared to assist in the appraisal of colleagues
- keep written records of children's progress and make assessments of the children to national norms when required to do so
- prepare individual end of year reports for all children taught

Further duties will include:

- Organise parents evenings when appropriate
- liaising with class teacher over agreed budgets
- covering for absent colleagues when necessary
- attending weekly pedagogical meetings
- attending other occasional out of hours meetings when required, and in negotiation with the Administrator/School Management Group/Education Mandate
- working with the SENCO
- attending training where relevant
- sharing responsibility for the supervision of all pupils out of lesson time within the school day
- sharing responsibility for the security of the school premises at the end of the school day
- upholding and maintaining up-to-date knowledge of all school policies (including Health and Safety and Child Protection)

Duties and Responsibilities cont.	<ul style="list-style-type: none"> • after a suitable period of time, and in negotiation with the Education Mandate, taking an active role in the development and management of the school • any other duties which may be required by the Education Mandate
Management and supervision	<p>The teacher will be expected to work with a mentor appointed by the Education Mandate</p> <p>The Class Teacher is responsible through the School Management Group (SMG) to the Board of Trustees</p>

Location:	York Steiner School, Danesmead, Fulford Cross, York, YO10 4PB
Closing Date:	12 noon, 9 th December 2015
Observed Teaching:	Before 18 th December 2015

York Steiner School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and passing an enhanced Criminal Records Bureau check.

York Steiner School is an equal opportunities employer and is committed to ensuring that every job applicant or employee receives equal treatment irrespective of sex, marital status, age, race, nationality, disability, sexuality or religious belief