


Job Description Learning Support Assistant		
Tenure	This is a part time fixed term post to support children in class. The hours for this post are 9.15am – 10.45am Monday – Friday (7 ½ hrs per week), initially the Summer Term only.	
Rate of pay	Salary point B for hourly paid staff - £7.83ph	
Holidays	28 days incl. bank holidays (increasing to 33 days after 3 years) pro rata, to be taken during the school holidays	
Education and qualifications	Essential qualifications: <ul style="list-style-type: none"> • A satisfactory enhanced DBS check • Legally entitled to work in the UK • English and mathematics to GCSE level (minimum) • An emergency first aid qualification or a willingness to train. 	
Personal qualities: attributes/skills required	The successful candidate will: <ul style="list-style-type: none"> • be committed to working with Anthroposophy particularly in relation to the developmental stages of the child • be imaginative and creative, • be able to work under the direction of the class teacher and under their own initiative when required. • be organised, responsible, self-motivated and flexible • have a positive attitude to work • be a good communicator: with children and colleagues and have an ability to form good relationships with the child / ren • display tact and sensitivity • be observant and responsive • be realistic in expectation of child’s achievement/behaviour and knowing when to assist and when to step back 	
Main duties and responsibilities	The Learning Support assistant will be required to: <ul style="list-style-type: none"> • Help children with special educational needs to participate fully in and benefit from the work undertaken in class. • To adapt tasks as necessary to the needs and capabilities of the child/ren in accordance with the Class Teachers wishes. • Show a long term commitment to ensure stability of relationships with the children concerned. • Make observations of children to help build a picture of development, abilities & difficulties. • Assist in management of behaviour as necessary • Liaise with the Class Teacher and other assistants. • Other classroom tasks as required by the teacher 	
Management and supervision	The SENCO will take responsibility for providing induction and appraisal for the Learning Support Assistant. The SENCO is responsible to the Education Mandate and through them to the School Management Group and the Board of Trustees	

York Steiner School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.